

- .1 A case folder shall be set up for each refugee assistance case which shall contain a payment record and related documents. The authorization and payment process for all refugees shall be completed by using CDSS approved county procedures.
 - .11 The requirements in MPP Sections 23-353 through 23-361 shall apply to refugee case records.
- .2 The case record shall include the following information in addition to that required by CalWORKs program regulations:
 - .21 The Passport or Alien Registration Number which appears on the appropriate USCIS form.
 - .22 The name and address of the local sponsor or voluntary resettlement agency which resettled the refugee.

69-216	CASE RECORDS (Continued)	69-216
---------------	---------------------------------	---------------

- .23 The information obtained from the sponsor or voluntary resettlement agency as part of the eligibility determination process (per Section 69-203.21).
- .24 A copy of the I-94 and any other USCIS documentation that identifies refugee status and date of entry for each refugee in the assistance unit.

NOTE: Authority cited: Sections 10553 and 10554, Welfare and Institutions Code. Reference: Sections 10553 and 10554, Welfare and Institutions Code.

69-217	CLAIMING AND REIMBURSEMENT	69-217
---------------	-----------------------------------	---------------

.1 Cash Assistance

The federal legislation provides for reimbursement for aid payments and administrative costs as long as funds are available. Claims are to be submitted in accordance with instructions issued by CDSS.

.2 Case Numbers - General

- .21 All RCA cases, including those for unaccompanied refugee minors, shall be designated with the aid code 01.
- .22 Repealed by Manual Letter No. SP-91-01, effective 2/1/91.

NOTE: Authority cited: Sections 10553 and 10554, Welfare and Institutions Code. Reference: Sections 10553 and 10554, Welfare and Institutions Code.

69-221	FAIR HEARINGS	69-221
---------------	----------------------	---------------

Repealed by CDSS Manual Letter No. SP-02-01, effective 2/1/02.